



FORM A-11

Visiting Team Member Assessment of the Performance of Visiting Team Chair

The American Council for Construction Education has made a commitment to sound and fair accreditation practices. The most visible aspect of the council's work and the very basis of the accreditation process is the Evaluation Team's Visit to construction programs and the subsequent Visiting Team Report. In accordance with its commitment to a full and fair appraisal of construction education programs, each of the Visiting Team Members are asked to assess the performance of the Visiting Team Chair. This information will be used to improve future site evaluation procedures.

VT Chair Name _____

Institution Name _____

Program Name _____

Dates of Visitation _____

On a scale of 1 through 5, with 1 being lowest and 5 is the highest, rate the Team Chair's performance during the recent team visit for each of the comments below.

Performance Criteria	Scale	Comments
The schedule of the visitation was appropriate and permitted a comprehensive review of the program being evaluated.		
The Chair discussed the schedule with the Members at the pre-visit meeting, considered changes, and communicated recommended changes to the department head and the team.		
The Team Member was given clear assignments, was told of the purpose of the visit, and was given information required for a compete evaluation.		
The Chair was on time for all of the meetings and kept the Team on schedule.		
The Chair projected a proper image of ACCE and the construction profession and was polite and courteous to the Team and all persons interviewed.		



Performance Criteria	Scale	Comments
The Chair stayed in control without infringing on the rights and prerogatives of the institution, people being interviewed, and team members		
The Team sessions encouraged full and free discussion and established the major points to be presented in the team's report. The Chair made suggestions on information to be sought during the visit.		
The Chair presentation to the university administration was clear, covered the essential points of the Team Report, and described the administrator's opportunity for review and correction of factual errors.		
The draft of the written report was received shortly after the visit and reflected the Team's findings.		
My assessment of the Chair's performance on this visit is:		
Would you like to work with this Chair again on a future visit?		

If no, please provide additional details.

Comments and suggestions for the Chair for future evaluation visits

Print Member Name

Signature of Team Member